



Grow 19

## CEIAG Programme



Grow 19

Activity	Delivered by	Pathway 1	Pathway 2	Pathway 3
Weekly Work experience	Local employers & community organisations	✓	✓	✓
Online Learning Modules * (Appendix 1)	United Living Learning Suite	✓	✓	✓
Apprenticeship Workshop	The Education People	✓	✓	
Interview skills Workshops	CXK RBLI	✓	✓	✓
Weekly Employability Lessons ** (Appendix 2)	Grow 19	✓	✓	✓
Weekly PSD lessons developing personal attribute ** Appendix 2	Grow 19	✓	✓	✓
Workplace Expectations Workshop	Five Acre Wood School HR	✓	✓	✓
1:1 Career Planning Advice & Guidance	CXK	✓	✓	
1:1 Career / Job search advice	RBLI	✓	✓	
Employer led workshops	Maidstone Borough Council Engie – Maintenance Services	✓	✓	
Apprenticeship 1:1 planning	The Education People	✓		



Grow 19



Grow 19

### CEIAG Programme

Enterprise Activities	Grow 19	✓	✓	✓
Attend Local Careers Events	Various	✓	✓	
Community Involvement & volunteering	Communigrow The East Malling Centre		✓	✓
Community Work-related Projects	The East Malling Community Centre Friends of Wateringbury	✓	✓	
Supported Interviews	Grow 19	✓		
Jobs board	Grow 19	✓	✓	✓
1:1 Personal review including Outcome Stars 3 x a year	Grow 19	✓	✓	✓
Travel Training	Grow 19 KCC	✓	✓	✓
Use of Online systems or Apps for learning	My Dynamic Learning (C&G) talk to text apps QR codes citb app	✓	✓	✓



Grow 19

## CEIAG Programme



Grow 19

### Appendix 1

Hospitality	Horticulture & Construction	General Workplace
Food Allergies	Ladder Training	First Aid in the workplace (Employees)
Food Safety Level 1	PPE	Health and Safety for Cleaners
Food Safety Level 2		Manual Handling
Food Safety Level 3		Slips, Trips and falls
Food HACCP Level 3		Spill prevention and control

### Appendix 2

Employability	PSD – Personal Attributes
<ul style="list-style-type: none"> <li>• Interview techniques</li> <li>• Applying for jobs</li> <li>• Apprenticeships</li> <li>• Careers workshops</li> <li>• Portfolios</li> <li>• Job coaching vs Tutoring</li> <li>• CV writing</li> <li>• Completing forms</li> <li>• Citizens Advice Bureau</li> <li>• Phone for work</li> <li>• Budgeting</li> <li>• Active listening</li> <li>• Enquiry letters</li> </ul>	<ul style="list-style-type: none"> <li>• Health and safety</li> <li>• Grow 19 orientation – qualifications, work experience, references</li> <li>• COVID, current guidance</li> <li>• Consequences (in life and in college) – planning for the long term, making a good impression</li> <li>• Adulthood and responsibility</li> <li>• Hygiene and Presentation –what does it say about me?</li> <li>• Body language and mannerisms</li> <li>• Online Safety</li> <li>• Social skills</li> <li>• Surviving lockdown</li> <li>• Remote learning skills using IT</li> <li>• Communication and learning using IT including phones</li> <li>• Mental health and well-being (What to do on your day off – learner case studies)</li> <li>• Social skills/managing relationships</li> <li>• Democracy &amp; Rights</li> <li>• Scams and financial fraud</li> <li>• Problem solving – what to do if...</li> </ul>